

# Insurance Information

## PRIMARY COVERAGE

Employee Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Address \_\_\_\_\_

Social Security Number \_\_\_\_\_ Phone \_\_\_\_\_

Employer Name \_\_\_\_\_ Employer Phone \_\_\_\_\_

Employer Address \_\_\_\_\_

Does Your Company's Insurance Plan Allow You To Choose Your Own Dentist? \_\_\_\_\_

Insurance Company \_\_\_\_\_ Ins. Phone \_\_\_\_\_

Insurance Co. Address \_\_\_\_\_ Policy Number \_\_\_\_\_

Names of Any Minor Children Covered By This Policy:

\_\_\_\_\_

## SECONDARY COVERAGE

Employee Name \_\_\_\_\_ Date of Birth \_\_\_\_\_

Home Address \_\_\_\_\_

Social Security Number \_\_\_\_\_ Phone \_\_\_\_\_

Employer Name \_\_\_\_\_ Employer Phone \_\_\_\_\_

Employer Address \_\_\_\_\_

Does Your Company's Insurance Plan Allow You To Choose Your Own Dentist? \_\_\_\_\_

Insurance Company \_\_\_\_\_ Ins. Phone \_\_\_\_\_

Insurance Co. Address \_\_\_\_\_ Policy Number \_\_\_\_\_

Names of Any Minor Children Covered By This Policy:

\_\_\_\_\_

## INSURANCE RELEASE & FINANCIAL RESPONSIBILITY

I hereby authorize the release of any information, including but not limited to the records of any examinations, treatment and diagnosis to my insurance company or companies. This release is for the purpose of facilitation payment of my insurance benefits directly to our office for dental treatment.

Our office will assist with insurance billing, however treatment is not rendered on the assumption that fees will be paid by insurance. All dental treatment fees are the direct responsibility of the patient or parent. There will be a 1% monthly service charge (12% annually) added to any balance over 30 days. Collection referral and clerical service fees are added after 60 days; our NSF check and clerical service fees are each \$45.00.

I understand that I am responsible for an accurate medical history and that all medical information is important in arriving at a diagnosis and treatment plan. I understand it is imperative to report any changes in my health or medication to my dentist.

**PATIENT/PARENT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_